

The Order of the Daughters of the King[®]

TRIENNIAL 2012

June 27 – July 1, 2012

Indianapolis Marriott East, Indianapolis, Indiana

EXHIBITOR FORM

Exhibitor Registration Deadline: May 1, 2012

I. EXHIBITOR REGISTRATION

Name of Organization _____

Contact Name _____

Address _____

City _____ State _____ Zip _____

Work Telephone _____ Cell Phone _____

EMAIL Address _____

Company, Service, Ministry, or Product to be displayed _____

II. EXHIBIT SPACE REQUIREMENTS

Number of Tables

Full Tables (30" x 8' each) _____ X \$40.00 each = \$ _____

Half Tables (30" x 4' each) _____ X \$25.00 each = \$ _____

Electricity

Outlet (110 v) _____ X \$10.00 each = \$ _____

TOTAL \$ _____

III. PAYMENT (Payment must be in US Funds and enclosed with this application form.)

Check (make payable to *The Order of the Daughters of the King*) Check # _____

Money Order (make payable to *The Order of the Daughters of the King*) Order # _____

Credit Card MasterCard Visa Discover

Credit Card Number _____

Expiration Date _____ Security Number on back of card _____

Name as it appears on the card _____

Billing address if different from registration address _____

Credit Card Holder's Signature _____

All exhibitors must read and abide by the **EXHIBITOR REQUIREMENTS** on page 2.

For Office Use Only	
Date received _____	
Amount received _____	
Space number assigned _____	Confirmation sent _____
8' Tables _____	4' tables _____ Electricity _____

(continued on page 2)

EXHIBITOR REGISTRATION FORM

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IV. EXHIBITOR REQUIREMENTS

- Exhibitor Registration Deadline is May 1, 2012.
- "*Looking to Jesus--Spreading His Love*" is the Triennial 2012 theme. Grace Sears, DOK National President, chose this theme to remind all Daughters of our common vows of Prayer, Service and Evangelism with the reminder to "Let us fix our eyes on Jesus, the author and perfecter of our faith..." (Hebrews 12:2)
- The Triennial 2012 Convention Committee has the sole right to determine the eligibility of any Company, Service, Ministry, or Product for inclusion in this event.
- Each exhibitor is responsible for set up and tear down of his or her exhibit.
- Nothing may be hung on the walls. Freestanding and tabletop displays are welcome.
- The following fees will apply

Full Tables (30" x 8' each) at \$40.00 each

Half Tables (30" x 4' each) at \$25.00 each

Electrical Outlet (110 v) at \$10.00 each

- Requests for electrical outlets must be made on the EXHIBITOR FORM. Access to electricity is limited and available on a first come, first served basis.
- Cancellations: A full refund will be given if cancellation is made before May 1, 2012. A 50% refund, if cancellation is made between May 1 and June 1, 2012. No refund will be given after June 1, 2012.
- Exhibitors will be responsible for their own meals.
- You are responsible for cleaning your space at the close of session each day and at the completion of event. Please bring large bags to remove your own trash
- Remember the Golden Rule when planning your space. Do not plan a display that will interfere with the spaces adjacent to, behind, or across from you.
- Examples of display setups that are not allowed: loud audio presentations of any type; any part of your display hanging over an adjoining space; a display that interferes with an exhibitor behind you; or a display extending into the aisle way. A professional sign adds to your overall display. Signs that detract from the overall show image will not be allowed.

V. CONFIRMATION

You will receive an email confirmation of your space by May 15, 2012.

Please mail Page 1 of the form and your payment by May 1, 2012 to

DOK Exhibit Chair
Margaret J. Franklin Center
101 Weatherstone Drive # 870
Woodstock, GA 30188

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